

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE SUPERVISOR JESSIE MEDLIN, PRESIDING
September 08, 2020

A. CALL TO ORDER

The September 08, 2020 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4 – ABSENT/Joined some by phone
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Michael Lee offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AUGUST MINUTES

Supervisor Medlin asked if everyone had read over the August minutes.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to accept the minutes of the Board of Supervisors for August, 2020, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. September Work Schedule for Dept. of Road Management - (Consent, H.3.c.)
- b. Public Building Use Policy (Old, I.11.)
- c. Late Bill – Pay App. 2, Tourism Building Repair (New, J.5.d.)
- d. Election Commission – Request Hazard Pay for Poll Workers – Reimbursable (New, J.15.)
- e. Letter Response to Eudora Fire Department (New, J.16.)
- f. COVID-19 Update (New, J.17.)

- g. Consideration for Executive Session: Human Resources – Personnel, Planning (Executive, L.1.o.)
- h. Consideration for Executive Session: Sale of Property – Hawks Crossing (Executive, L.5.)

2. County Administrator Vanessa Lynchard requested to delete the following:

- a. J.10. – MPO Funding Options
- b. J.14. – ICAC Addition – approval of Contract with Shafer, Zahner & Zahner (duplicate)

3. Board Attorney Tony Nowak requested to add the following:

- a. Consideration for Executive Session: Property Acquisition – Holly Springs Road, Segment 2 – James Durdin, Short Fork Farms (2), David Todd, and David Todd et al (Executive, L.2.f-i.)
- b. Authorize Board President to sign final documents for sale of Hawks Crossing Property (Old, I.10)

4. Environmental Services & Parks Director Ray Laughter requested to add the following:

- a. Late Bill – Tomco LLC for Ingram’s Mill Walking Trail (New, J.5.f.)

5. Deputy Finance Director Stephanie Hanks requested to add the following:

- a. Late Bill – Urban Arch – Justice Court Building (New, J.5.e.)

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. 9:00 a.m. PUBLIC HEARING – BUDGET 2021

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to open the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard offered a PowerPoint presentation summarizing the FY2020 budget year. Supervisor Caldwell joined the meeting by phone.

1. FY2021 Tax Levy Recommendation

Mrs. Lynchard stated she and others have learned over the years that this Board does not want to increase taxes. She stated this budget has no millage increase for the County, schools or other entities. Supervisor Gardner asked if there were any millage increases. Mrs. Freeze stated they were all flat. She also pointed out Northwest Community College’s growth spreadsheet.

See Exhibit F.1.

2. FY2021 Proposed Budget

Mrs. Lynchard handed out a list of items to clarify or complete for the FY21 budget.

- The County did not receive a letter about statutory raises from the Chancery Court; but they would get one today. Mrs. Freeze stated she anticipated those changes and included them in the proposed budget.

- Updated project funds for FY21 that are not billed
- No extra funds are anticipated to cover the FY20 bills
- Interfund Loan Schedule – Request to spread upon the minutes
- AOC will not cover the extra cost of the Youth Court Administrator
- District Attorney – Treat 3 employees that DeSoto pays a portion of the salary as full-time eligible for raise consideration. District Attorney will pay ½ of the raise amount for the employee the County pays ½ the salary for.
- Public defenders full-time or part-time? Recommendation to consider full-time as their requirements have and continue to increase.
- Overtime budget, if not included will cut hours. Over time budgets should be proportionate to the amount of the raises.
- Worker’s Compensation went up. If there is a larger than anticipated increase; it will have to be adjusted in January.
- Discussion on raises taking affect at the time of hire or waiting for the one-year anniversary. The Board agreed that their objective was to get starting salaries up. Mr. Jarman and Sheriff Rasco said they wanted to get the starting salaries up at the time of hire. Supervisor Gardner said the Board gave the raises based on head count and the larger departments are never fully staffed; so he felt the money would be there. He said he felt they could allocate the money and let the department heads give merit-based raises. The consensus of the Board was to begin all at the proposed hire rate of pay in October. And change the starting salaries for new employees to at least \$12.00 per hour going forward. Mr. Jarman stated he figured his budget request to start everyone at a higher rate and he adjusted his open positions accordingly. Supervisor Lee said they discussed getting the starting salaries up and if they don’t allocate it; they will be hiring people at less than they had discussed. Mrs. Crockett said the raise would affect about 8 full-time positions and a dozen part-time positions. Mrs. Crockett asked if the “consistently meeting expectations raise” would be capped at \$2,000 for full-time and \$500 for part-time. The Board and Road Manager agreed that they would like for department heads to have full discretion over their allotments. Supervisor Gardner said if people are not meeting expectations; they should be on a performance improvement plan. Supervisor Gardner asked the total cost of the salary increases the Board had discussed. Mrs. Crockett said it would be \$1,331,727 not considering overtime and salary increases during the year.
- Chancery/Circuit Court Reporters – Consider full-time and pay the County’s 50% of the proposed raise, which would be \$1,000 per court reporter. Mrs. Lynchard stated the other counties would have full discretion as to their portions.

Mrs. Mallory House, HR Manager, reminded the Board that previously raises have taken affect the last payroll date in September to be seen on the October 6th pay check; but this year there are 3 pay periods in October which means the raises could be affective on the October 4th pay period and employees would see the raise on the October 30th pay check. Mrs. Lynchard stated if someone leaves employment, this would also make them eligible for an additional check. The Board agreed on making the raises affective on October 4, 2020.

See Exhibit F.2.

3. Public Comments

Supervisor Medlin asked if anyone from the public wished to comment on the FY2021 budget. No one came forward.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to adopt the FY 2021 millage rates, as presented in the proposed millage sheet, which reflects no increase; approve the FY2021 budget as amended to include the items discussed; raises to take affect October 04, 2020 so as to be included in the October 30, 2020 checks; approve the Interfund Transfer sheet as presented and make a part of the Board minutes; and authorize the Board President to sign the resolution approving and adopting the FY2021 budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

See Exhibit F.2.

Supervisor Medlin and Supervisor Lee opposed the way the pay increases were structured.

Mrs. Lynchard thanked the Board for going through this budget process and being so involved. She stated the Board was hired to lead DeSoto County and they do it well. She stated it is an honor to work with the Board.

Supervisor Caldwell left the meeting.

G. CITIZEN REMARKS & PRESENTATIONS

1. 2020 Best in Benefits Award

Human Resources Director Carla Crockett stated there is a survey done mid-year with responses from 110 companies. She stated the insurance plans are ranked on lowest cost and most rewards. Mrs. Crockett stated DeSoto County was selected among the 2020 Best in Benefits for the 2nd consecutive year.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to accept the award and make the presentation a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Whispering Pines Citizens' Group

Mrs. Susan Stanley stated Dr. Tom Hughes has a presentation for the Board and they have a petition with over 200 signatures asking for Polk Lane to not be opened up to Nail Road.

Dr. Hughes gave a PowerPoint presentation with arguments as to why Polk Lane should not be opened up. See Exhibit G.2. for a copy of that presentation. He proposed the Board look at Center Hill Road as a North/South route instead.

Dr. Hughes also asked that larger signs be placed at the 178 Exit and possibly Whispering Pines noting that Polk Lane does not connect to the warehouses. Supervisor Medlin stated they have gone out and looked at the signs and asked permission from MDOT to put up blinking signs at 178 to make them very noticeable.

Dr. Hughes also asked for a 30-foot buffer around 5950 Polk Lane during Phase 3 of the Nail Road extension project as the house there sits very close to the property line. He also asked for a

30-foot buffer for any other homeowners as construction progresses. Supervisor Medlin stated that phase has not been designed as of yet; and they will certainly look at that.

Supervisor Denison stated Dr. Hughes mentioned a traffic study done in 2014. He asked has there been an updated traffic study. Supervisor Medlin stated he did not think the County had conducted one; and the 2014 study was done by Hillwood's engineer.

Supervisor Denison stated Dr. Hughes mentioned things that Hillwood did not deliver on. He asked what those things were. Dr. Hughes stated they never saw anything in writing; it was just in discussions. He stated Hillwood said they would pay for all the roads that service the warehouses and he wondered why they were not paying for this one. Supervisor Medlin stated the reason for Nail Road is to alleviate traffic off Goodman and they anticipate having it be a no truck route.

Supervisor Denison asked if Dr. Hughes did not expect Polk Lane to be cut through when he moved there and if other parts of the road were there. Dr. Hughes stated Polk Lane North was there and was built by Dr. White. Supervisor Medlin stated Hillwood built the north part of the road. Supervisor Denison asked if Polk Lane South was a cul de sac. Dr. Hughes stated it is not; it just dead ends and has no turn around.

Mr. Randy Gorrah stated Polk Lane at 178 is hard to turn north onto 178. He stated there is also a railroad crossing that is not suited for trucks. Supervisor Medlin stated they did not want trucks there and it will be a no truck zone. He stated it will be for the traveling public. Mr. Gorrah stated he was worried about property devaluation.

Supervisor Medlin stated he spoke to some people who had signed the petition and told them there would not be truck traffic allowed and they were okay with opening the road. He stated the County is working on acquiring right of way for the project and it would be 2 or 3 years to connect if the project were to start today. He stated the east side of the County needs another way for people to get around besides Goodman. He also noted that the road will be 24 feet wide as that is the newer County regulation. He said Polk Lane is narrow because it was built under old regulations. He also noted that developers have to bond and take care of roads for 2 years after their development is finished. He stated Hillwood did that; just like other developers.

Supervisor Gardner stated the Board had a drone fly over the Nail Road extension after someone said their buffer was gone. He showed the footage and noted that there was a pretty good buffer left between the road and homes in the area. He noted that the value of a home is driven by the marketplace; and in 2014 people in Whispering Pines were worried about devaluation, when in fact, their homes are more valuable today than in 2014. He pointed out that the warehouses did not make property values decline. Supervisor Gardner also asked about the information regarding 400 cars per day on the road and where that information came from. Dr. Hughes said he counted cars one day. Supervisor Gardner stated there needs to be a current traffic study. He complimented Dr. Hughes on great data; but stressed the Board needed facts, not emotion. He informed the group that the Board had a press conference 2 years ago regarding roads and the information was in the newspapers, aired all television stations, and was on the County's social media. He stated the Board listens to its citizens; but they want to deal in facts, not opinions. He pointed out that the more arteries you can divide traffic onto; the safer it will be.

Mr. Carl Gooch stated he drove a UPS package truck for years and an F250 could not turn around at the end of Polk Lane. Supervisor Gardner asked if the group thought Polk Lane needed to be widened.

Mrs. Wanda Chancellor stated that she drove Polk Lane north and south of 302 and counted 11 warehouses. She stated there are more behind those. Mrs. Chancellor stated she estimated at least 400 cars at each warehouse and that would put a lot of traffic on Polk Lane. She said they did not want that in their neighborhood.

Mr. Stan Shoemaker said he wanted the names of the people that said they were for Polk Lane connecting. He said more warehouses meant more trucks and that was not helping the residents of this county. Supervisor Medlin again stated that the people he spoke to were okay if there were no trucks.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the comments, petition, and presentation a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda. No one came forward.

See Exhibit G.2.

H. CONSENT AGENDA

1. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded and paid to Humana and RXnGo during August:

Funding Request	Date Paid	Amount	Claim Type
8/1/2020	8/4/2020	\$116,177.78	Administrative Fees
8/2/2020	8/5/2020	\$3,487.50	RXnGo
8/3/2020	8/14/2020	\$49,548.07	Medical
8/3/2020	8/14/2020	\$6,996.60	Dental
8/3/2020	8/14/2020	\$24,737.69	Pharmacy
8/10/2020	8/12/2020	\$52,072.92	Medical
8/10/2020	8/12/2020	\$3,181.50	Dental
8/10/2020	8/12/2020	\$40,622.91	Pharmacy
8/17/2020	8/17/2020	\$2,977.08	RXnGo
8/17/2020	8/18/2020	\$71,122.43	Medical
8/17/2020	8/18/2020	\$6,507.81	Dental
8/17/2020	8/18/2020	\$30,277.99	Pharmacy
8/24/2020	8/25/2020	\$42,220.28	Medical
8/24/2020	8/25/2020	\$6,690.40	Dental
8/24/2020	8/25/2020	\$24,076.08	Pharmacy

Total for Humana	\$474,232.46
Total for RXnGo	\$6,464.58

2. Office of Finance & Accounting

- a. Budget Amendments – Animal Services, Sheriff-Patrol/Law Enforcement, Finance & Accounting, Circuit Court, Juvenile Court, Coroner, County Registrar, Adult Drug Court, Garbage & Solid Waste, Delta Trauma Care Fund (2), Road Management, Bridge & Culvert, Senate Bill 2002 – Holly Springs Road/Set 1 & 2, Star Landing Rd Bridge/ERBR (2), Bond Project Fund, County Wide Bldg Security Project

	Fund/Department #	001 / 445				
(1)	Animal Services					
		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 7,575.42	\$ 6,721	\$ 855		\$ 7,576
	EXPENSE					
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 9,398.16	\$ 18,119	\$ 830		\$ 18,949
001-445-697	Animal Testing & Vaccinations	\$ 15,044.34	\$ 16,937	\$ 5		\$ 16,942
001-445-698	Canine Supplies - Food	\$ 7,363.27	\$ 18,235	\$ 20		\$ 18,255
	TOTALS			OVERALL INCREASE	\$855	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
	Fund/Department #	001 / 202				
(2)	Sheriff - Patrol/Law Enforcement					
		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-244	Sheriff Grant Rev / JAG Funds	\$ 3,285.00	\$ 3,750	\$ 27,508		\$ 31,258
	EXPENSE					
001-202-587	Training & Registration	\$ 30,742.94	\$ 38,036	\$ 27,508		\$ 65,544
	TOTALS			OVERALL INCREASE	\$27,508	
Reason for Request:	Increase revenue and increase expense to account for new grant revenue to be reimbursed for Street Cop Training as part of the new 3 year OD2A Street Cop Grant award.					
	Fund/Department #	001/121				
(3)	Finance and Accounting					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-121-603	Office Supplies and Materials	\$ 3,040.18	\$ 3,050	\$ 160		\$ 3,210
001-121-587	Training & Registration	\$ 455.00	\$ 1,200		\$ 160	\$ 1,040
	TOTALS		\$ 4,250	\$ 160	\$ 160	\$ 4,250
Reason for Request:	To account for additional copy paper expense for larger 11 x 17 paper for budget workshop purposes.					
	Fund/Department #	001 / 161				
(4)	Circuit Court					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-161-565	Appeals (Paupers)	\$ 1,400.00	\$ 7,000		\$ 100	\$ 6,900
001-161-594	Other Contractual Services	\$ 484.63	\$ 480	\$ 100		\$ 580
	TOTALS		\$ 7,480	\$ 100	\$ 100	\$ 7,480
Reason for Request:	To account for additional Shred-It services					
	Fund/Department #	001 / 163				
(5)	Juvenile Court					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-163-552	Medical Fees	\$ 1,825.00	\$ 18,000		\$ 2,900	\$ 15,100
001-163-924	Computer Hardware & Software	\$ 2,140.00	\$ 2,200	\$ 2,900		\$ 5,100
	TOTALS		\$ 20,200	\$ 2,900	\$ 2,900	\$ 20,200
Reason for Request:	To cover the purchase of two laptops for virtual events as required and virtual hearings. This is related to Covid 19 and the changing Supreme Court requirements.					
	Fund/Department #	001 / 167				
(6)	Coroner					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-167-475	Mileage & Other Travel Cost	\$ 13,864.56	\$ 15,000	\$ 500		\$ 15,500
001-167-476	Meals and Lodging	\$ 798.57	\$ 2,000		\$ 500	\$ 1,500
	TOTALS		\$ 17,000	\$ 500	\$ 500	\$ 17,000
Reason for Request:	To account for additional mileage					
	Fund/Department #	001 / 181				
(7)	County Registrar					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-181-603	Office Supplies and Materials	\$ 92.02	\$ 3,000	\$ 115		\$ 3,115
001-181-587	Training & Registration	\$ -	\$ 500		\$ 115	\$ 385
	TOTALS		\$ 3,500	\$ 115	\$ 115	\$ 3,500
Reason for Request:	To cover the cost of additional pocket folders for marriage license.					
	Fund/Department #	026 / 244				
(8)	Adult Drug Court					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
026-244-610	Professional Supplies	\$ 210,541.60	\$ 222,585	\$ 10,000		\$ 232,585
026-999-999	Ending Cash	\$ -	\$ 1,035,369		\$ 10,000	\$ 1,025,369
	TOTALS		\$ 1,257,954	\$ 10,000	\$ 10,000	\$ 1,257,954
Reason for Request:	Increase professional supplies to account for drug testing kits needed to be ordered.					

	Fund/Department #	105 / 340				
(9)	Garbage and Solid Waste					
		YEAR TO DATE	ADOPTED BUDGET			REVISED BUDGET
ACCT #	LINE ITEM			INCREASE	DECREASE	
	REVENUE					
105-000-270	Restricted for Public Works	\$ 148,022.48	\$ 262,738		\$ 70,000	\$ 192,738
105-000-326	Reimb for County Services	\$ 217,622.70	\$ 175,000	\$ 40,000		\$ 215,000
105-000-336	Sales Income	\$ 19,311.55	\$ 38,813		\$ 19,000	\$ 19,813
	EXPENSE					
105-340-550	Legal Fees	\$ 6,935.80	\$ 6,940	\$ 200		\$ 7,140
105-340-583	Recycle/Disposal/Shredding	\$ 10,198.20	\$ 25,000		\$ 10,000	\$ 15,000
105-340-596	Waste Tire Disposal	\$ 33,295.35	\$ 100,000		\$ 60,000	\$ 40,000
105-999-999	Ending Cash	\$ -	\$ 1,452,275	\$ 20,800		\$ 1,473,075
	TOTALS					
		OVERALL INCREASE TO ENDING CASH \$20,800				
Reason for Request:	To true up revenue and expense numbers to account for actual expenses and revenues collected.					
	Fund/Department #	114 / 900				
(10)	Delta Trauma Care Fund					
		YEAR TO DATE	ADOPTED BUDGET			REVISED BUDGET
ACCT #	LINE ITEM			INCREASE	DECREASE	
	REVENUE					
114-000-001	Beginning Cash	\$ 64,229.74	\$ 64,000	\$ 230		\$ 64,230
114-000-330	Interest Income	\$ 1,233.92	\$ 300	\$ 934		\$ 1,234
	EXPENSE					
114-900-951	Transfer Out to Capital Outlay Fund 380	\$ -	\$ -	\$ 1,164		\$ 1,164
	TOTALS					
		OVERALL INCREASE \$1,164				
Reason for Request:	To account for all revenue collected within this fund so that transfer can be made to fund 380 for ambulance equipment purchases.					
	Fund/Department #	114 / 240,900 & 999				
(11)	Delta Trauma Care Fund					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
114-240-618	Medical Supplies	\$ -	\$ 7,905		\$ 7,905	\$ -
114-900-951	Transfer Out - Capital Outlay Fund 380	\$ -	\$ -	\$ 79,750		\$ 79,750
114-999-999	Ending Cash	\$ -	\$ 71,845		\$ 71,845	\$ -
	TOTALS		\$ 79,750	\$ 79,750	\$ 79,750	\$ 79,750
Reason for Request:	To account for transfer to fund 380 to pay for new ambulance equipment.					
	Fund/Department #	156 / 300				
(12)	Road Management					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
156-300-550	Legal Fees	\$ 869.00	\$ 2,000	\$ 45		\$ 2,045
156-300-555	Engineering Fees	\$ -	\$ 49,700		\$ 45	\$ 49,655
156-300-644	Non-Power Hand Tools	\$ 2,831.39	\$ 3,100	\$ 50		\$ 3,150
156-300-646	Concrete Forming Supplies	\$ -	\$ 1,000		\$ 50	\$ 950
	TOTALS		\$ 55,800	\$ 95	\$ 95	\$ 55,800
Reason for Request:	Reallocate funds to line items where necessary to pay account for upcoming purchases					
	Fund/Department #	160 / 375				
(13)	Bridge & Culvert					
		YEAR TO DATE	ADOPTED BUDGET			REVISED BUDGET
ACCT #	LINE ITEM			INCREASE	DECREASE	
	REVENUE					
160-000-368	Use Tax Revenue	\$ 292,170.32	\$ 138,720	\$ 153,450		\$ 292,170
	GETWELL RD IMPROVEMENTS					
160-375-555	Engineering Fees	\$ -	\$ 138,720	\$ 153,450		\$ 292,170
		OVERALL INCREASE \$153,450				
Reason for Request:	To account for use tax revenue collected and to apply to getwell rd improvement project.					
	Fund/Department #	175 / 351 & 352				
(14)	Senate Bill 2002 - Holly Springs Road -Seg 1 & 2					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
175-351-912	Roads	\$ 356,906.80	\$ 2,982,495		\$ 103,854	\$ 2,878,641
175-351-914	Property Easements/ROW - Seg 1	\$ 16,500.00	\$ 14,043	\$ 2,457		\$ 16,500
175-352-914	Property Easements/ROW - Seg 2	\$ 102,512.90	\$ 13,462	\$ 101,397		\$ 114,859
	TOTALS		\$ 3,010,000	\$ 103,854	\$ 103,854	\$ 3,010,000
Reason for Request:	Reallocate funds to line items where necessary to pay upcoming project invoices.					

	Fund/Department #	325 / 382				
(15)	Starlanding Rd Bridge - ERBR					
		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
325-000-330	Interest Income	\$ 11,409.91	\$ -	\$ 11,410		\$ 11,410
	EXPENSE					
325-382-912	Roads	\$ 1,298,369.06	\$ 1,302,731	\$ 11,410		\$ 1,314,141
				OVERALL INCREASE	\$11,410	
Reason for Request:	To account for interest received and to increase expense line item to utilize interest towards project invoice.					
	Fund/Department #	325 / 382				
(16)	Starlanding Rd Bridge - ERBR					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
325-382-555	Engineering Fees	\$ 152,322.11	\$ 172,259		\$ 19,937	\$ 152,322
325-382-912	Roads	\$ 1,298,369.06	\$ 1,314,141	\$ 19,937		\$ 1,334,078
	TOTALS		\$ 1,486,400	\$ 19,937	\$ 19,937	\$ 1,486,400
Reason for Request:	Reallocate funds to line items where necessary to pay upcoming project invoice.					
	Fund/Department #	330 / 352, 379, & 395				
(17)	Bond Project Fund					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	Holly Springs Road - Segment 2					
330-352-555	Engineering Fees	\$ 147,412.68	\$ 147,413	\$ 65,975		\$ 213,388
330-352-912	Roads	\$ -	\$ 3,340,770		\$ 65,975	\$ 3,274,795
	Swinnea Rd - Starlanding to Bankston					\$ -
330-379-555	Engineering Fees	\$ 40,269.00	\$ 40,269	\$ 38,318		\$ 78,587
330-379-912	Roads	\$ -	\$ 1,458,445		\$ 38,318	\$ 1,420,127
	Polk Lane - Extension					
330-395-550	Legal Fees	\$ -	\$ -	\$ 105		\$ 105
330-395-555	Engineering Fees	\$ -	\$ -	\$ 16,828		\$ 16,828
330-395-912	Roads	\$ -	\$ 3,000,000		\$ 16,933	\$ 2,983,067
	TOTALS		\$ 7,986,897	\$ 121,226	\$ 121,226	\$ 7,986,897
Reason for Request:	Reallocate funds to line items where necessary to pay upcoming project invoices.					
	Fund/Department #	380 / 228				
(18)	County Wide Bldg Security Project					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
380-228-641	Building Supplies	\$ -	\$ 3,100		\$ 3,100	\$ -
380-228-924	Computer Hardware & Software	\$ 9,554.50	\$ 11,900	\$ 3,100		\$ 15,000
	TOTALS		\$ 15,000	\$ 3,100	\$ 3,100	\$ 15,000
Reason for Request:	Reallocate funds where necessary to complete project.					

b. Interfund Loan - From project transfer fund (324) to BUILD grant fund (322) to allow for the payment of contractors invoice for Holly Springs Road, segment 1, until reimbursement is received

TO: Board of Supervisors

FROM: Andrea Freeze

Please approve the following interfund loan:

From: Road Projects – Local Transfers (Fund 324) – Holly Springs Road \$1,765,948.72
To: BUILD Grant (Fund 322) – Holly Springs Road \$1,765,948.72

This loan is necessary to pay the upcoming construction invoice to Talbot Brothers. Reimbursement will be requested immediately to repay this loan and once funds are received loan will be reimbursed immediately. Information regarding the invoice amount being requested is attached.

c. Interfund Transfer – From Delta Trauma Care Fund (114) to Capital Outlay Fund (380) to utilize for new ambulance

From: Delta Trauma Care Fund – Transfer Out \$80,913.72 (114-900-951)
To: Capital Projects – EMS Capital Outlay \$80,913.72 (380-240-922)

This transfer is necessary to fund all equipment on new ambulance and keep funds not spent in the capital outlay fund for future needs. This was discussed during budget meetings and proposed for next fiscal year, however since the ambulance was purchased in this fiscal year it will be better to go ahead and transfer these funds instead of crossing fiscal years.

d. Final Inventory Dispositions – Sheriff

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	GRANTEE	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43780		XT REME VEST	13241827-13241826	Expired	Feb-14	598	DCSO-Admin	06.15.2020	Lt. Cowan		
42099		SAFARILAND ARMOR	12098539/40	Expired	Jun-12	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42340		SAFARILAND ARMOR	12150778 / 12150779	Expired	Sep-12	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42345		SAFARILAND ARMOR	12150738 / 12150739	Expired	Sep-12	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42346		SAFARILAND ARMOR	12150742 / 12150743	Expired	Sep-12	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42369		SAFARILAND ARMOR	12150788 / 12150789	Expired	Sep-12	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42374		SAFARILAND ARMOR	12150810 / 12150811	Expired	Sep-12	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42375		SAFARILAND ARMOR	12150752 / 12150753	Expired	Sep-12	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42452		XT REME VEST	12191880 / 12191881	Expired	Sep-12	598	DCSO-Admin	06.15.2020	Lt. Cowan		
42886		XT REME XT06 VEST	13061069	Expired	Jun-13	550	DCSO-Admin	06.15.2020	Lt. Cowan		
42887		XT REME XT06 VEST	13061073	Expired	Jun-13	676	DCSO-Admin	06.15.2020	Lt. Cowan		
42890		XT REME XT06 VEST	13061067	Expired	Jun-13	676	DCSO-Admin	06.15.2020	Lt. Cowan		
42891		XT REME XT06 VEST	13061059	Expired	Jun-13	676	DCSO-Admin	06.15.2020	Lt. Cowan		
42894		XT REME XT06 VEST	13061061	Expired	Jun-13	676	DCSO-Admin	06.15.2020	Lt. Cowan		
42897		XT REME XT06 VEST	13080260	Expired	Jun-13	676	DCSO-Admin	06.15.2020	Lt. Cowan		
43320		XT REME XT VEST	131277831/13127784	Expired	Aug-13	676	DCSO-Admin	06.15.2020	Lt. Cowan		
43321		XT REME XT VEST	131277811/13127782	Expired	Aug-13	676	DCSO-Admin	06.15.2020	Lt. Cowan		
43768		XT REME XT VEST	13236653	Expired	Jan-14	598	DCSO-Admin	06.15.2020	Lt. Cowan		
43782		XT REME VEST	13241821-13241820	Expired	Feb-14	598	DCSO-Admin	06.15.2020	Lt. Cowan		

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	GRANTEE	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43783		XT REME VEST /	13241831-13241830	Expired	Feb-14	598	DCSO-Admin	06.15.2020	Lt. Cowan		
43818		XTREME XT VEST	14090317/14090316	Expired	Jun-14	811	DCSO-Admin	06.15.2020	Lt. Cowan		
43850		XT REME HP BODY ARMOR	14107139/14107138	Expired	Jul-14	816	DCSO-Admin	06.15.2020	Lt. Cowan		
44004		XTREME HP BODY ARMOR /	14107137/14107136	Expired	Jul-14	816	DCSO-Admin	06.15.2020	Lt. Cowan		
44016		XT REME HP BODY ARMOR	14125086/14125055	Expired	Aug-14	816	DCSO-Admin	06.15.2020	Lt. Cowan		
44017		XT REME HP BODY ARMOR	14125054/14125053	Expired	Aug-14	816	DCSO-Admin	06.15.2020	Lt. Cowan		
44071		PACA SAFETY VEST /	150000010446/150000010445	Expired	Feb-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		
44072		PACA SAFETY VEST	150001010511/150000010493	Expired	Feb-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		
44072		PACA SAFETY VEST	150001010511/150000010493	Expired	Feb-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		
44073		PACA SAFETY VEST	150000010510/150000010492	Expired	Feb-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		
44074		PACA SAFETY VEST	150000010503/150000010486	Expired	Feb-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		
45141		PACA ELITE VEST /	150000295885/150000295880	Expired	Jul-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		
45143		PACA ELITE VEST	150000295886/150000295881	Expired	Jul-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		
45144		PACA ELITE VEST	150000295883/150000295887	Expired	Jul-15	757	DCSO-Admin	06.15.2020	Lt. Cowan		

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	GRANTEE	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36277		TASER GUN	P4010813	Broken -- Non Repairable	Sep-05	475	DCSO -Admin	06.15.2020	Lt. Cowan		
33141		TASER GUN	P3011306	Broken -- Non Repairable	Nov-03	400	DCSO -Admin	06.15.2020	Lt. Cowan		
33158		TASER GUN	P7018897	Broken -- Non Repairable	Feb-04	400	DCSO -Admin	06.15.2020	Lt. Cowan		
33160		TASER GUN	P3017697	Broken -- Non Repairable	Feb-04	400	DCSO -Admin	06.15.2020	Lt. Cowan		
33162		TASER GUN	P4020910	Broken -- Non Repairable	Feb-04	400	DCSO -Admin	06.15.2020	Lt. Cowan		
36265		TASER GUN	P7018878	Broken -- Non Repairable	Sep-05	800	DCSO -Admin	06.15.2020	Lt. Cowan		
36273		TASER GUN	P4010832	Broken -- Non Repairable	Sep-05	475	DCSO -Admin	06.15.2020	Lt. Cowan		
36279		TASER GUN	P4010816	Broken -- Non Repairable	Sep-05	475	DCSO -Admin	06.15.2020	Lt. Cowan		
36280		TASER GUN	P4022088	Broken -- Non Repairable	Sep-05	475	DCSO -Admin	06.15.2020	Lt. Cowan		
42847		TASER X26E	X00-707032	Broken -- Non Repairable	Mar-13	831	DCSO -Admin	06.15.2020	Lt. Cowan		
43772		TASER X26E	XOO-739598	Broken -- Non Repairable	Feb-14	836	DCSO -Admin	06.15.2020	Lt. Cowan		

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	GRANTEE	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43349		FORD 2010 CROWN VIC	2FABP7BV2AX112815	Used for parts	2010	14k	DCSO-Shop	July 6,2020	Lance Sheppard	Range	
39844		FORD 2007 CRWN VIC	2FAHP71W87X128093	Used for parts	2007	14k	DCSO-Shop	July 6,2020	Lance Sheppard	Range	
43392		FORD 2010 CV	2FABP7BV0AX111744	Used for parts	2010	14k	DCSO-Shop	July 6,2020	Lance Sheppard	Range	
40799		FORD 2008 CROWN VIC	2FAHP71V38X152990	Used for parts	2008	14k	DCSO-Shop	July 6,2020	Lance Sheppard	Range	
33596		FORD 2004 CV/	2FAFP74W14X112963	Used for parts	2004	22k	DCSO-Shop	July 6,2020	Lance Sheppard	Range	
41710		FORD 2008 CV	2FAHP71V18X161770	Used for parts	2008	13k	DCSO-Shop	July 6,2020	Lance Sheppard	Recycle	
45151		PACA ELITE VEST /MONTINI	150000377800/1377794	Expired	2015	8h	SO-Admin	Juy 6, 2020	Lt. Cowan		

e. SID Forfeitures (2)

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney’s Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Rec #	Amount	Date of Forfeiture	District Attorney (20%)	Clerk/Publishing Fees
2020-49276	05/27/2020	39406	4,704.00	08/24/2020	940.80	161.00
		TOTAL	\$ 4,704		\$ 940.80	\$ 161.00

Andrea:

Transfer from Sheriff-Seized Fund (123-000-001) \$ 4,704
Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 4,704

Amount to remain in forfeitures (120-000-238) \$ 3,763.20

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney’s Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Rec #	Amount	Date of Forfeiture	District Attorney (20%)	Clerk/Publishing Fees
2020-67373	07/20/2020	39705	4,610	08/28/2020	922.00	161.00
2020-38000	04/30/2020	39291	1,558	08/28/2020	311.60	161.00
2020-65859	07/16/2020	39677	2,633	08/28/2020	526.60	161.00
2020-43320	05/11/2020	39346	1,117	08/28/2020	223.40	161.00
2020-61068	07/01/2020	39618	6,130	08/28/2020	1,226.00	161.00
2020-61068	07/01/2020	39618	895	08/28/2020	179.00	161.00
		TOTAL	\$ 16,943		\$ 3,388.60	\$ 966.00

Andrea:

Transfer from Sheriff-Seized Fund (123-000-001) \$ 16,943
Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 16,943

f. Credit Card Purchases by Supervisors

The following charges were made in August for Jackson, MS /MAS Conference:

Supervisor Caldwell \$ 435.29
Supervisor Gardner \$ 602.80
Supervisor Denison \$ 646.27
Supervisor Lee \$ 422.63

Note: This conference was actually in Biloxi, MS in August

g. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff’s Department – Statute 27-1-9D/19-25-13

S 27-1-9D

Tax Assessor 001.103 \$ 115,648.76
Tax Collector 001.104 \$ 102,846.625

S 19-25-13

Sheriff 001.200-001.225 \$ 1,824,902.91
034.202 \$ 7,567.56
120.227/123 \$ 2,161.00

3. Road Department

- a. Monthly Road Report**
- b. Road Bond Report**
- c. September Work Schedule**

4. Business Investment Incentives – Final Resolutions

- a. DMC Power, Inc. 10-Yr. Real & Personal Property (New) \$ 10,582,191.00
(\$7,049,447. – Real + \$3,532,744. – Personal) (Effective: 01/01/2020 – 12/31/2029)
- b. Protective Industrial Products, Inc. 10-Yr. Real & Personal Property (New) \$ 55,573,224.00
(\$52,007,773. – Real + \$3,565,451. – Personal) (Effective: 02/28/2020 – 12/31/2029)
- c. Packaging Corporation of America 10-Yr. Real Property (Expanded) \$ 1,131,326.00
(Effective: 01/01/2020 – 12/31/2029)
- d. Hyve Solutions Corporation 9-Yr. Personal Property (New) \$ 1,340,224.00
(Effective: 01/01/2020 – 12/31/2028)
- e. Hyve Solutions Corporation 10-Yr. Personal Property (New) \$ 730,912.00
(Effective: 01/01/2020 – 12/31/2029)
- f. Milwaukee Electric Tool Corporation 8735 S. Crossroad Drive
5-Yr. Personal Property (Expanded) \$ 376,284.00
(Effective: 01/01/2020 – 12/31/2024)
- g. Milwaukee Electric Tool Corporation 12385 Crossroad Drive
5-Yr. Personal Property (Expanded) \$ 897,912.00
(Effective: 01/01/2020 – 12/31/2024)
- h. Williams-Sonoma Direct, Inc. 4-Yr. Personal Property (Expanded) \$ 5,712,930.00
(Effective: 01/01/2020 – 12/31/2023)
- i. Williams-Sonoma Direct, Inc. 5-Yr. Personal Property (Expanded) \$ 2,148,598.00
(Effective: 01/01/2020 – 12/31/2024)

5. Office of Procurement

- a. July Procurement Card Purchases**
- b. Request to Reject Bid File #20-243-001 Drug Testing Equipment for Juvenile Drug Court**
- c. Approval to Rebid and Approve Bid Specifications for Drug Testing Equipment for Juvenile Drug Court, Bid File #21-243-001**

6. Contract Administration – Auto Renewal

- a. Human Resources – Pitney Bowes Stuffer Sorter**
- b. EMA – Interlocal Agreement for Fire Protection Services Within DeSoto County**
- c. Sheriff’s Department – Personnel Evaluation Profile License Agreement**
- d. Circuit Clerk – Official Payments**
- e. Coroner – Tom & Peggy Flinn Lease**
- f. Tax Assessor – Contract Work – Linda White**
- g. Animal Services – MSU Veterinary Services**

7. Enter Into the Formal Record and Make a Part of the Board Minutes

- a. BOS – Ortho Imaging Contract – Fully Executed**
- b. Amazon DIP Grant & Site Inspection – Fully Executed**
- c. Dept. of Human Services – Economic Assistance Lease – Fully Executed**
- d. Human Resources – Three Rivers – Fully Executed**
- e. Grants – MDA Agreement for Amazon Fulfillment Center – Fully Executed**

8. Meal Log Affidavits (3)

9. Justice Court Monthly Report

August 2020

Criminal Cases Filed	<u>194</u>
Civil Cases Filed	<u>556</u>
Traffic Tickets Filed	<u>1,606</u>
Total Cases Filed	<u>2,356</u>
State Assessments	<u>\$104,783.93</u>
County General Fund	<u>\$141,452.19</u>
DPS	<u>\$7,639.50</u>
Total Collections	<u>\$253,875.62</u>
Submitted by	<u>Pat Sanford</u>
Date	<u>31-Aug-20</u>

10. Administration – Tuition Reimbursement – Kim Cox – With Permission to Write Check

11. Remove Receiving Clerk for IT (001-152) & GIS (001-109) - Tracy Webb

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters presented in the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.

I. OLD BUSINESS

1. Tax Incentive Guideline Forms

Mrs. Lynchard pointed out that on page 3 there is a section on transportation as requested by the Board. Mrs. Lynchard stated Mr. Flanagan is requesting a minimum \$500,000 investment to qualify with no limit on the number of employees.

Supervisor Denison stated the Board vehemently stresses the hiring of DeSoto County citizens and he would like to see more. Supervisor Medlin stated the companies are looking at a radius of about 5 or 6 counties for hiring; but he thinks most try to hire within DeSoto County.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve the new tax incentive guideline forms and adopt the \$500,000 investment minimum as requested by Mr. Flanagan.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. Approval of ICAC Building Contract with Shafer, Zahner & Zahner

Mrs. Lynchard stated this is the contract for Shafer, Zahner & Zahner to move forward with the ICAC building.

Supervisor Michael Lee made the motion and Supervisor Ray Denison seconded the motion to approve the Contract with Shafer, Zahner & Zahner for the ICAC building and authorize the Board President to sign contingent on the Board Attorney’s approval.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.

3. Weather Sirens Update

EMS Deputy Chief Josh Harper stated the hazardous mitigation grant has recently opened and EMS sent a letter of intent to apply. He stated they are asking for permission to apply today. Deputy Chief Harper stated they, along with GIS, developed a map showing the current warning sirens. He stated there are 21 sirens controlled by the County, including 3 or 4 within city limits. He stated the cities control the others in their city limits. Deputy Chief Harper stated they get complaints that people do not hear the sirens inside their homes; but they are not designed for that. He stated they are designed to give warning to people who are outside when a tornado has been radar indicated or spotted on the ground; and the dispatchers at the Sheriff’s Department set them off when they get the warnings from the National Weather Service. He stated the sirens are between \$25,000 and \$28,000 each.

Deputy Chief Harper stated since 2015, the County has spent apx \$17,838 on the 21 sirens for maintenance and repairs; mostly for replacement of batteries. He stated some of the sirens are 15 years old. Supervisor Lee asked how they know when the batteries need replacing. Deputy Chief Harper stated they try to conduct a once-a-week silent test which sends back a report.

Grants Administrator Sheila Garrett stated EMS did all the research; and the only step left to do is apply. Deputy Chief Harper stated there is a 25% local match; so if they buy 10 at \$25,000 each, the match is \$62,500. He stated this grant is how the County gets all of their sirens and some safe rooms for schools. He noted that schools can apply for this grant as well.

Supervisor Gardner asked if there was only one siren at Eudora. Deputy Chief Harper affirmed and said it is at the Fire Department. He said they get a lot of complaints from that area. He notes that most of the sirens in the unincorporated areas are in gathering areas such as parks, ball fields, soccer fields, and lakes with beaches.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize applying for the Hazardous Mitigation Grant from MEMA for weather sirens in the amount of \$250,000 with a 25% match and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.

4. Holly Springs Road Segment 2 Subcontract – Signature Required

Mr. Tracy Huffman stated this is a subcontract with Olivant & Sons Paint Company for painting of the steel for bridge girders and for some painting once they are installed. He stated this is a necessary formality so the contractor does not sub out more than 40% of the project. He stated they have subbed out 10.8% to date.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the Olivant & Sons Paint Co. as a subcontractor and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.

5. Holly Springs Road 2018 BUILD Grant Amendment

Mr. Nowak stated the Board approved the BUILD grant some time ago; but there have been a number of changes with dates, funding, etc. He stated it is not yet finalized; but Federal Highways is asking the Board to approve this amendment. Mr. Huffman stated this amendment further defines Segment 2 and outlines some dates. He stated it has to be obligated and signed by September 30, 2020. Mr. Huffman stated this is an addendum to the original agreement.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the 2018 BUILD Grant Amendment in substantial form with such changes, deletions and additions as are approved by the Board Attorney, Tony Nowak and Mr. Tracy Huffman and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.

6. 2020 Bridge Inspection Documents for Approval

Supervisor Medlin asked if the cities got this information. Mr. Huffman stated they did start sending it to the cities a couple of years ago to make them aware of the condition of bridges in their areas. He reminded the Board that the inspections are done ½ on even years and ½ on odd years; and they are about to start the next round. He noted this is 100% Federal money. Mr. Robert Jarman stated the Road Department is reviewing the list and getting ready to start on the work that they can do.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the bridge inspection list, and make it a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Discussion:

Mr. Huffman noted only one bridge on Austin at Johnson Creek posted at 14 tons per tandem

axle. He stated it is LSBP eligible. Supervisor Gardner asked if it was still okay for a school bus to use. Mr. Huffman affirmed. Supervisor Denison asked about farm equipment. Mr. Huffman stated most farm equipment will be okay. He stated they have to get a permit to exceed a certain amount. Supervisor Denison asked if the bridge was compromised. Mr. Huffman stated no, the bridge is normally 17 tons per tandem and this dropped it to 14 tons per tandem. Supervisor Denison noted that there is a water line attached to that bridge. Mr. Huffman stated it will eventually have to be relocated. He stated he will come back with all the details as the bridge will have to be in line to be fixed.

See Exhibit I.6.

7. MDOT Easement & Construction Agreements for I-269 from I-55 to SR305 and SR305 to the Marshall County Line

GIS Specialist Rob Winkler brought maps to show the MDOT easements that were proposed to be returned to the County in 2011 and the easements that are in the amended proposal today. Mr. Jarman stated there are a couple of sites that would be of no use to the County. He said he would be meeting with MDOT to look at the agreements to be sure of the areas they would be maintaining. Mr. Nowak stated if the property was bought with Federal funds, it generally cannot be returned to the landowner; but he hoped to talk with MDOT's attorney regarding the amended agreements. Mr. Winkler said he would email the interactive maps to the Board for their further review.

Supervisor Ray Denison made the motion and Supervisor Michael Lee seconded the motion to table this matter until further meetings with MDOT.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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8. Environmental Services – Commercial Code Enforcement – 7695 Hwy 161 – MS Code 19-5-105 – Litter Ordinance Violation

Environmental Services Director Ray Laughter requested authority to work with the Board Attorney in order for Environmental Services to enter the building at 7695 Hwy 161. Mr. Nowak stated he would have to research the right to enter; but he stated the next step is to put the current tenant on notice of breach of contract for no continuous business and possibly other violations of the contract.

Supervisor Ray Denison made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to put the current tenants of 7695 Hwy 161, Walls, MS on notice for breach of contract and authorize them to research the next steps to be taken to enter the property.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.

9. Election Commission – Election Equipment Hauling Agreements – Signature Required

Mr. Nowak reminded the Board that there were agreements in place with Mr. Klein and Mr. McKinney and that the Election Commission had asked to update the fees to account for basic changes. He stated the agreement remained the same except and the county would now pay a fee

per precinct they deliver equipment to instead of one flat fee covering everything. He stated that sometimes during special elections; all precincts are not used and the \$122.50 per precinct rate would be a better way to pay the men.

Supervisor Medlin asked if the total would be \$5,022.50 each. Mrs. Ferguson stated it would be about \$2,450 each because each one of them takes about 20 precincts and the Election Commissioners set up the Gale Center. She stated with the extra Express Vote machines and shields will be at least 3 and maybe 4 trips per precinct.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the agreement with Danny Klein, Jr. and Victor McKinney and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.

10. Authorize Board President to Sign Final Sale Documents for Hawks Crossing Property

Mr. Nowak stated the Board had previously approve the sale of the 14.03 acres west of Camp Creek, and small 0.14 acre easement on the east side to Mr. Barry Bridgforth and he had the final documents ready for the Board President's signature.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the final sale documents of the 14.03 acres west of Camp Creek, and 0.14 acre easement east of Camp Creek to Mr. Barry Bridgforth.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. Public Building Use Policy

Mrs. Lynchard stated she was bringing this matter up to see if the Board wanted to address it. Supervisor Medlin said he would speak with Supervisor Caldwell and see if they want to have a meeting.

J. NEW BUSINESS

1. Animal Services – “Pets”ember Event

Animal Services Director Monica Mock requested to hold off a little longer on the “Pets”ember event. Supervisor Gardner asked if adoptions were down since the shelter had not been spaying and neutering. Mrs. Mock stated they are really normal for this time of year. She stated they recommend 2 local vets to the public that will give a reduced rate for shelter animals. She also noted they are still taking care of some pets that they think will be the most adoptable through the car tag grant.

The Board agreed that Mrs. Mock could use her judgement about when or if to host the adoption and vaccination event.

2. Environmental Services – Code Enforcement – 19-5-105 - Permission to Post – 1161 Thunderbird Drive South

Mr. Laughter stated this property is going into foreclosure; but the bank has not yet started the process. He requested permission to post the property. He stated if the bank does not cut it, he will get quotes to have the property cleaned up and assess the amount to the taxes as a judgment in Circuit Court.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize Environmental Services to post the property at 1161 Thunderbird Drive South as requested, finding the property to be a menace to public health and safety.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.

3. Parks & Greenways – Lighting Agreement with Entergy for Hernando DeSoto River Park – Signature Required

Mr. Laughter stated Entergy requires a 5-year agreement to move forward with the lighting at the River Park. He stated the rate is \$656.05 per month to have 11 lights on poles and a transformer. He said he felt like if something happened, Entergy would make the repairs since it will be their equipment.

Supervisor Denison asked where the transformer would be located. Mr. Laughter stated it will be up on the levee; and that they have obtained permission from the Levee Board.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve the lighting agreement with Entergy for the Hernando DeSoto River Park and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.3.

4. Office of Procurement

a. Fleet & Road Management – Request Approval of Purchases over \$25,000

Procurement Coordinator Angie Irving stated these trucks were approved in the FY21 budget. Mr. Jarman stated they are requesting to order the trucks now to lock in the price to save \$14,000. Mrs. Irving noted Randy Smart at Landers will match the State Contract pricing. The request is for an F250 (\$27,254) and Dodge 4500 (\$43,133) for the Road Department and 3 Dodge Ram 1500 4x4 trucks (\$25,120 each) for the Tax Assessor's office.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the purchase over \$25,000 of 5 vehicles as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

ABSENT
YES

See Exhibit J.4.a.

b. 2020 Flu Shot Quote Tabulation & Recommendation to Award

Supervisor Medlin asked if the flu shots for people over 65 have always been that much higher. Mrs. Lynchard said they have not. Mrs. Irving said last year CVS asked each person their age and they gave the appropriate shot. She said there were about 16 people last year that got the higher dose. Mrs. McLeod stated they compared last year’s pricing to what they expected to pay this year and it was \$1 dollar per shot higher.

2020 Flu Shot Quote Tabulation							
VENDOR	2020 COUNTY EMPLOYEE FLU SHOT	2020 COUNTY EMPLOYEE OVER AGE 65 FLU SHOT	EMPLOYEE FAMILY MEMBER	HONOR PERSONAL INSURANCE	ACCEPT MEDICARE	ACCEPT MEDICAID	ADDITIONAL INFORMATION
CVS	\$39.99	\$69.99		Yes	Yes	Yes	
Kroger	\$25.00 - \$35.00	\$48.00 - \$59.00		Yes	Yes	Yes	Price per shot is dependent on total number of participants and site visits require 50 or more participants per location.
Funderburk's	\$24.00	\$59.00	\$25.00	Yes	Yes	Yes	
American Testing, LLC	\$24.00	\$61.00	Cash pay or File insurance	Yes	Yes	Yes	First time to participate.

Mrs. McLeod stated the Procurement Office recommends going with Funderburk’s as the lowest quote. She stated they will give the shots in 5 locations: Justice Court, Olive Branch Tax Collector, Road Department, Administration and Sheriff’s Department.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to accept the low quote from Funderburk’s Pharmacy for flu shots finding them to be the lowest and most responsive quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
Supervisor Mark Gardner, Second District
Supervisor Ray Denison, Third District
Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

YES
YES
YES
ABSENT
YES

See Exhibit J.4.b.

5. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – IT, Sheriff

Deputy Finance Director Stephanie Hanks stated the dispositions are for broken or unusable items.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the preliminary inventory dispositions from the IT and the Sheriff’s Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
Supervisor Mark Gardner, Second District
Supervisor Ray Denison, Third District
Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

YES
YES
YES
ABSENT
YES

DEPT NAME		IT Department								DEPT #:	152		
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL		
39198		Samsung 19" monitor	WJ19H9FQ316062	poor resolution	08	234							
39200		Samsung 19" monitor	WJ19H9FQ315385	screen dark	08	224							
41476		Dell Optiplex 780	26859682845	not upgradeable	11	908							
41905		Dell 20" Monitor	742621881FDL	will not power on	12	287							
43521		Anywhere USB/15	E2730894	bad ports/will not connect	13	1298							
46343		LG 34" Monitor	608KKHN1G585	broken screen	16	678							
48471		Apple iPhone 8	DX3WXB4PHG7F	bad audio	18	549							

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
8107		SPECTRA MOBILE	604ATW0167	No longer capable	1999	2k	DCSO-Shop				
38789		REMINGTON SHOTGUN	AB654527M	Stolen REF#2020-40968	2009	4h	N/A				
46895		Lenovo L/T	R9Z5LM7	Broken/ not restorable	2017	2h	DCSO				
45030		K9 BELGIAN MALINOIS - DON	900085000050331	Retired to B. Williams	2015	8k	DCSO				
45142		Paca Elite Vest	150000318356/150000318355	Expired vest	2015	8h	DCSO				
43379		HD 2014 MOTORCYCLE	1HD1FHM19EB609487	Sold - 3 years ago	2013	23k	N/A				

See Exhibit J.5.a.

b. Sheriff’s Department Budget Amendment

Finance Director Andrea Freeze stated she made this a separate budget amendment since the Board has discussed taking the insurance amounts from all 468 line items and putting toward the insurance fund. She stated Mrs. Ford is requesting to reallocate the Sheriff’s Department’s into other payroll line items. She noted this will make the group insurance transfer be less than expected. Mrs. Lynchard stated it would actually be the majority of the transfer amount as it is \$30,186 and \$24,387. Mrs. Freeze stated she informed Mrs. Ford that the practice of moving insurance money will be handled differently and be moved into the insurance fund moving forward. She also said that this money is moving for payroll line items, not purchases; but it is part of the \$90,000 they were counting on moving to the insurance fund.

Sheriff Rasco said they will be turning in \$150,000 to \$200,000 at the end of the budget year.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the Sheriff’s Department budget amendment as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

(1)	Sheriff Department's					
		YEAR TO DATE	ADOPTED			REVISED
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	BUDGET
	Sheriff Administration					
001-200-401	Administrative/Manager/Foreman	\$ 36,327.94	\$ 85,866		\$ 46,000	\$ 39,866
001-200-404	Office Clerical	\$ 519,655.31	\$ 529,065	\$ 9,200		\$ 538,265
001-200-441	Overtime	\$ 11,448.13	\$ 21,992		\$ 10,400	\$ 11,592
001-200-476	Meals & Lodging	\$ 18,262.25	\$ 23,600		\$ 2,000	\$ 21,600
001-200-503	Cellular Telephone Service	\$ 49,830.46	\$ 58,200		\$ 1,000	\$ 57,200
001-200-571	Dues and Subscriptions	\$ 15,568.25	\$ 17,040		\$ 1,000	\$ 16,040
001-200-639	Signs	\$ -	\$ 500		\$ 500	\$ -
001-200-603	Office Supplies	\$ 18,066.26	\$ 21,000	\$ 450		\$ 21,450
001-200-604	Printer Consumables	\$ 23,151.24	\$ 30,000	\$ 1,200		\$ 31,200
001-200-919	Furn/Office Equip Under \$5000	\$ 4,755.88	\$ 9,500	\$ 500		\$ 10,000
001-200-924	Computer Hardware/Software	\$ 27,341.74	\$ 30,000	\$ 1,500		\$ 31,500
	Aviation					
001-201-465	State Retirement Matching	\$ 2,561.85	\$ 11,287		\$ 8,725	\$ 2,562
001-201-466	Social Security Matching	\$ 3,630.63	\$ 7,102		\$ 3,389	\$ 3,713
001-201-546	Other Repairs & Maintenance	\$ 4,658.00	\$ 10,580		\$ 5,922	\$ 4,658
001-201-613	Law Enforcement Supplies	\$ 70.43	\$ 500		\$ 429	\$ 71
001-201-677	Aviation Fuel	\$ 2,810.71	\$ 4,000		\$ 700	\$ 3,300
001-201-681	Repair & Replacement Parts	\$ 39,127.11	\$ 45,000		\$ 5,872	\$ 39,128
	Patrol/Law Enforcement					
001-202-403	Investigators/Detectives	\$ 597,748.00	\$ 619,271	\$ 7,000		\$ 626,271
001-202-412	Bailiff	\$ 997,103.29	\$ 986,732	\$ 47,000		\$ 1,033,732
001-202-431	Radio Operator/Dispatcher	\$ 911,628.19	\$ 974,301		\$ 15,000	\$ 959,301
001-202-433	County Patrol Deputies	\$ 3,620,650.76	\$ 3,816,628		\$ 35,000	\$ 3,781,628
001-202-443	School Resource Officers	\$ 822,008.60	\$ 808,845	\$ 47,000		\$ 855,845
001-202-444	Fugitive Officers	\$ 502,383.47	\$ 512,048	\$ 11,000		\$ 523,048
001-202-441	Overtime	\$ 690,880.15	\$ 690,570	\$ 18,000		\$ 708,570
001-202-465	State Retirement Matching	\$ 1,547,230.30	\$ 1,601,139	\$ 9,500		\$ 1,610,639
001-202-468	Group Insurance	\$ 1,299,675.08	\$ 1,414,037		\$ 30,186	\$ 1,383,851
001-202-542	Vehicle Repairs	\$ 75,816.09	\$ 95,500	\$ 5,000		\$ 100,500
001-202-544	Service/Maintenance Contract	\$ 102,832.95	\$ 124,845		\$ 1,800	\$ 123,045
001-202-548	Radio Repair & Maintenance	\$ 3,090.00	\$ 3,800		\$ 150	\$ 3,650
001-202-554	Consultant Fees	\$ 23,568.75	\$ 31,399		\$ 4,500	\$ 26,899
001-202-587	Training & Registration	\$ 30,742.94	\$ 65,544	\$ 6,100		\$ 71,644
001-202-594	Other Contractual Services	\$ -	\$ 1,500		\$ 1,500	\$ -
001-202-613	Law Enforcement Supplies	\$ 135,822.07	\$ 174,500	\$ 6,800		\$ 181,300
001-202-622	Public Outreach	\$ 224.00	\$ 3,500		\$ 784	\$ 2,716
001-202-674	Lubricating Oils & Grease	\$ 14,390.39	\$ 18,867		\$ 500	\$ 18,367
001-202-681	Repair & Replacement Parts	\$ 41,233.10	\$ 51,500		\$ 3,000	\$ 48,500
001-202-689	Clothing Allowance	\$ 7,359.63	\$ 13,050		\$ 2,000	\$ 11,050
001-202-921	Other Cap Outlay Under \$5000	\$ 187,755.03	\$ 295,894	\$ 12,000		\$ 307,894
001-202-922	Other Cap Outlay Over \$5000	\$ 8,750.00	\$ 8,750	\$ 8,000		\$ 16,750
	Custody of Prisoners					
001-220-402	Deputies	\$ 76,533.99	\$ 78,840	\$ 887		\$ 79,727
001-220-439	Other Service Employees	\$ 237,161.06	\$ 231,583	\$ 14,000		\$ 245,583
001-220-441	Overtime	\$ 50,575.56	\$ 59,268		\$ 7,000	\$ 52,268
001-220-465	State Retirement Matching	\$ 540,349.18	\$ 546,506	\$ 16,000		\$ 562,506
001-220-468	Group Insurance	\$ 620,106.12	\$ 680,170		\$ 24,387	\$ 655,783
001-220-546	Other Repairs & Maintenance	\$ 46,241.64	\$ 56,000		\$ 2,300	\$ 53,700
001-220-552	Medical Fees	\$ 2,700.00	\$ 3,330	\$ 180		\$ 3,510
001-220-568	Transporting Prisoners	\$ 26,284.50	\$ 31,000		\$ 3,000	\$ 28,000
001-220-587	Training & Registration	\$ 4,632.00	\$ 4,632	\$ 450		\$ 5,082
001-220-645	Custodial Supplies/Cleaning Agents	\$ 53,866.68	\$ 77,000		\$ 4,500	\$ 72,500
001-220-691	Uniforms	\$ 20,552.15	\$ 28,000		\$ 2,000	\$ 26,000
001-220-694	Food for Prisoners	\$ 405,989.30	\$ 453,500	\$ 5,000		\$ 458,500
	Prisoners' Medical Expense					
001-222-441	Overtime	\$ 59,362.68	\$ 58,939	\$ 2,500		\$ 61,439
001-222-552	Medical Fees	\$ 170,585.93	\$ 196,866		\$ 10,550	\$ 186,316
001-222-696	Pharmacy Supplies	\$ 166,780.30	\$ 191,500	\$ 10,550		\$ 202,050
	Juvenile Detention					
001-223-441	Overtime	\$ 9,158.33	\$ 12,083		\$ 2,000	\$ 10,083
001-223-594	Other Contractual Services	\$ 2,436.00	\$ 6,000		\$ 2,923	\$ 3,077
	Rescue Unit					
001-225-594	Other Contractual Services	\$ -	\$ 800		\$ 800	\$ -
	TOTALS		\$ 15,933,469	\$ 239,817	\$ 239,817	\$ 15,933,469
Reason for Request:	Reallocate funds to line items where necessary and to amend various payroll line items to handle negative amounts					
Requested by:	Sheriff Rasco / Donna Ford					

See Exhibit J.5.b.

c. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Finance Officer Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 57 – Panola Paper – gloves for \$990. The invoice showed 20 boxes at \$50 per box for each size.

Total cost of audit? Mrs. Freeze said the financial audit is about \$86,000. Mrs. Lynchard stated they had to add \$38,000 for next year's audit.

Supervisor Mark Gardner asked about the following claims:

Page 39 – Inclusion Solutions – The invoice showed extended shelf booths & privacy wings for voting. 2 4-station booths and 4 privacy wing sets.

Page 50 – Thomas Bray – Doubletree Resort – Sheriff Rasco said this was a negotiations conference.

Page 40 – Steve English – Sheriff Rasco said he handles sex offender cases.

Page 43 – Dr. Kelly – Sheriff Rasco said S. Palmer will be a pilot for them. He said he is a deputy now with internal affairs and he flew for Memphis previously, now getting certification.

Page 47-49 – Mid South Solutions – Replacing and ordering new uniforms for Sheriff's Dept.

Page 50 – Camper City – Outfitting truck – Sheriff for narcotics and SWAT team member

Page 55 – Ocoee, TN Swift water training – Sheriff said that was for Search & Rescue volunteers

Page 84 – R&H Engineering – Mr. Laughter stated it was for surveying 50 acres at Hawks Crossing. He said the work was done in December and the bill just came.

Page 85 – Tomco – Mr. Laughter said that was for the Ingram's Mill walking trail areas for park benches.

Page 89 – Naval Surface – Sheriff Rasco said that was to rent the night vision goggles.

Page 91 – Myfis – Mr. Jarman stated that was the approved clean up on Bethel Road and Myfis was the low quote.

Page 93 – Adapco – The invoice showed 274 gallons of weed killer and mosquito spray.

Page 104 – Crowe's – Green Grill lights. Mr. Jarman stated they are going to all green lights to be better seen at a distance. He stated they buy the lights and do the installation at the Road Department.

Page 108 – Neyman Law Firm – Mrs. Lynchard stated she spoke with Mr. Neyman and to follow the Federal guidelines it takes a lot. Mr. Nowak stated if the amount includes appraisal work, it is not out of line.

Page 119 – Tyler Technologies – Mr. Mitchell stated it is a payment on the software project. He stated he looks at all their bills and approves them.

Supervisor Ray Denison asked about the following claims:

Page 76 – Interstate and Al Williams – Mrs. Freeze stated those are refund. Supervisor Medlin said they put up a bond in court.

Page 74 – Allocations to Economic Council and Historic DeSoto Foundation – Mrs. Lynchard stated the Board give an allocation to each and pays it monthly.

Page 56 – Zoll – Mr. Davis stated that is for the warranties on the cardiac monitors in the ambulances. He stated they are on a 5-year locked in price.

Page 45 – Fleet Corp Tech – Mrs. Lynchard said that is where most departments get their fuel.

Page 4 – Dale Thompson meals – Mrs. Hanks stated that was from the Circuit Clerk's conference.

Supervisor Lee Caldwell was absent.

Supervisor Michael Lee asked about the following claims:

Page 7 – Millennium – The invoice said this was an accident at Airways and 2 vehicles were trying to park at the same time. One was a deputy.

Page 7 – Bryant Tire – The invoice said an officer struck a curb when responding to a call

See Exhibit J.5.c.

Mrs. Hanks stated they received bills after the cut-off time and requested to pay as follows:

d. Late Bill – AERC – Tourism Building

See Exhibit J.5.d.

e. Late Bill – Urban Arch – Justice Court Building

See Exhibit J.5.e.

f. Late Bill – TomCo – Ingram’s Mill Walking Trail

See Exhibit J.5.f.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the claims docket and late bills to AERC, Urban Arch, & TomCo as presented; and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Grant Administration

a. Road Department – Approval to Apply for Walmart Foundation Community Grant Program – Signature Required

Grant Administrator Shelia Garrett stated she found a grant to help with the Road Department and that it takes a few months to get approved. She stated the grant is for \$2,000 to purchase signs, trash picker-uppers, and other supplies to help keep the roads clean. She stated there is no matching amount required. Mr. Jarman stated they will use the supplies for their Adopt-A-Road program.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve applying for the Walmart Foundation Community Grant Program in the amount of \$2,000 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.a.

b. EMA – Approval to Apply for MEMA Emergency Management Performance Grant – Signature Required

Deputy Chief Josh Harper stated they get this grant every year to help supplement salaries. He stated there is no match.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize applying for the MEMA Emergency management Performance grant as requested and authorize the Board President to sign any necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.b.

7. Contract Administration

a. MSU Extension Service – Comcast – Finding of Fact for Prepayment

Mrs. McLeod stated this is for the internet service at the Extension Service and it is \$182.85 paid in advance.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the prepayment of the contract costs for internet service at the Extension Service office as presented, finding they provide an immediate and necessary service to the County with the proven ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.a.

b. IT – Language Line – Finding of Fact for Prepayment

Mrs. McLeod stated Language Line provides translator services and it is a \$35 membership fee with 1 minute rates of \$3.50 - \$4.50. She stated the membership fee is paid in advance and the County has done business with Language Line for some time.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the prepayment of the membership fees to Language Line as presented, and subsequent timed fees; finding they provide an immediate and necessary service to the County with the proven ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.b.

c. Sheriff’s Department – Naval Surface Warfare Center – Finding of Fact for Prepayment – Signature Required

Mrs. McLeod stated this is for prepayment of \$7,200 for night vision goggles that the Sheriff’s Department rents from the Naval Surface Warfare Center. She stated they have been doing this for a few years.

Supervisor Michael Lee made the motion and Supervisor Ray Denison seconded the motion to approve the prepayment of the rental of night vision goggles from Naval Surface Warfare Center, finding them to provide an immediate and necessary service to the County with the proven ability to provide the services and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.c.

d. IT – Civic Plus – Finding of Fact

Mrs. McLeod stated this is for annual support and maintenance of the County’s website. She noted the cost went up \$60.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the contract and contract costs with Civic Plus as presented, including the prepayment, finding the County has done business with them for several years and they provide an immediate and necessary benefit.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.d.

e. IT – Data Systems Management – Signature Required

Mrs. McLeod stated this is to provide support and programming for the Tax Collector, Tax Assessor, Land Redemption and Justice Court; and that some of the amounts had increased.

Supervisor Michael Lee made the motion and Supervisor Ray Denison seconded the motion to approve the contract and contract costs with Data Systems Management as presented, including the prepayment, finding the County has done business with them for several years and they provide an immediate and necessary benefit, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.e.

f. IT – Delta Computer Systems – Finding of Fact – Signature Required

Mrs. McLeod stated this is for maintenance, support, and web hosting for Accounting, Chancery and Circuit offices’ financial software. She noted the costs have gone up.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the contract and contract costs with Delta Computer Systems, including the prepayment, finding the County has done business with this company for several years and they have proven their ability to provide the service.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.f.

g. Justice Court – Municipal Services Bureau – Signature Required

Mrs. McLeod stated this is an addendum to extend the contract for online payments for Justice Court and there is no obligation for the County to prepay. She requested the Board President sign the addendum.

Supervisor Michael Lee made the motion and Supervisor Ray Denison seconded the motion to approve the extension of the Municipal Services Bureau contract and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.g.

h. Justice Court – Pitney Bowes Postage Meter – Signature Required

Mrs. McLeod stated this is a contract with Pitney Bowes for the rental of a postage meter at Justice Court. She note it is a 5-year contract, payable quarterly; and the cost is \$80.51 per month.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the 5-year contract with Pitney Bowes at \$80.51 per month as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

***** Addendum ***** See September 21, 2020 minutes (Exhibit G.4. for updated contract with different amount as approved by the Board.)

See Exhibit J.7.h.

i. Youth Court – Porter Leath – Signature Required

Mrs. McLeod stated Porter Leath provides mentoring through the Youth Court. She stated there is no payment (do you mean pre-payment?_ involved.

Supervisor Michael Lee made the motion and Supervisor Ray Denison seconded the motion to authorize the Board President to sign the Porter Leath agreement for Youth Court mentoring.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.i.

j. Facilities – Nichols Fire & Security – Monitoring – Finding of Fact – Signature Required

Mrs. McLeod stated this contract is for monitoring fire alarm systems and cellular service to send alarms at 10 locations. Supervisor Gardner asked if \$65 per month per location was a normal price. Mr. Jarman stated the cellular service adds some cost.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign the contract with Nichols Fire & Security for monitoring

services, including the pre-payment, finding the County has done business with them for several years and they provide a necessary service.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.j.

k. Facilities – Nichols Fire & Security – Service – Signature Required

Mrs. McLeod stated the service contract with Nichols Fire & Security is for service only when there is a problem and they are called. She notes the charges have gone up a little.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the service contract with Nichols Fire & Security and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.k.

l. Sheriff's Department - Summit Food Service – Signature Required

Mrs. McLeod stated they went out for bid 2 years ago and Summit Food Service won the bid at \$1.10 per meal. She stated the contract allowed for a CPI increase; and they did not have an increase last year. Mrs. McLeod stated this year they are requesting to amend the contract for the CPI increase and the new cost will be \$1.12 per meal.

Supervisor Denison asked if the pay was based on the number of inmates. Sheriff Rasco affirmed. Mrs. McLeod stated it is for juveniles and adults. Sheriff Rasco stated the census this morning was 418.

Supervisor Gardner asked if Summit prepped in the jail kitchen. Sheriff Rasco said they do and the trustees help.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the amended contract with Summit Food Service to include a CPI adjustment to \$1.12 per meal for inmates at both detention facilities.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.l.

8. Road Department

a. Finding of Fact – Knightsbridge Lane & Castleton Drive

Mr. Jarman stated water keeps coming over the street and flooding on one side. He stated there are no ditches on one side of the road and they are very shallow on the other side. Mr. Jarman recommended creating a very shallow ditch, almost a swell, on one side and sod it back.

Supervisor Gardner said there had been some stormwater issues in that subdivision. Mr. Jarman stated they had some in the back where it was curb and gutter. He said they have looked at a lot of options and this seems to be the best.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to authorize the off right of way work at Knightsbridge Lane & Castleton Drive finding the lack of drainage causes water to flood the county road creating a health and safety problem as well as causing damage to the County's road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.a.

b. Finding of Fact – Sandbourne West Between 6647 & 6669

Mr. Jarman stated the underground drainage pipe that carries water from the neighborhood streets has separated in the yard between 6647 and 6669 Sandbourne West; and they have to dig it up and put a concrete collar on it. He stated there is a sinkhole that has formed creating a health and safety issue and it is causing water to back up on the road and slowly drain off.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve replacing the underground drainage pipe between 6647 & 6669 Sandbourne West finding the damage was caused by draining water from the County streets and backing water up onto the County street; and that the damage creates a health and safety issue for the public as well as causing damage to the County's road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.b.

c. Finding of Fact – 5879 Star Landing Road West

Mr. Jarman stated a County dump truck hit the driveway culvert at 5879 Star Landing West a couple of years ago and caused some damage. He stated the water in the ditch will not drain as a result; and the culvert needs to be replaced.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the Road Department to replace the culvert at 5879 Star Landing Road West as it was damaged by a County dump truck and such payment will settle claims for damages.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.c.

d. Finding of Fact – Big Horn & Pleasant Hill Road

Mr. Jarman stated they have looked at the intersection of Pleasant Hill and Laughter Road to see how to make it safer. He stated there is a blind spot at Pleasant Hill and Big Horn and they would like to clear out a sight line amount of trees. He stated a lot of the trees at the site are falling on their own. Mr. Jarman stated most of the trees are on the right-of-way; but some are on property owned by the Bridgetown HOA. He said if the Board approves the work; he will draw up the plan and take it to the Bridgetown HOA Board to explain what they will be doing.

Mr. Jarman stated they are looking at ways to improve that stretch of Pleasant Hill Road. He stated their might also be a drainage issue and they will look at that after they get the trees cleaned out.

Supervisor Michael Lee made the motion and Supervisor Ray Denison seconded the motion to clear the trees at Pleasant Hill Road & Big Horn Drive in order to create a safer sight line at the intersections of Pleasant Hill and Big Horn and Laughter thereby benefitting the safety of the traveling public.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.d.

e. Finding of Fact – 6820 Colin Drive

Mr. Jarman said this is a situation where the culvert comes off the road and drains. He stated trees have grown up in the culvert and caused erosion that made a citizen’s fence fall in. He stated the situation is also causing water to back up on the road. Mr. Jarman stated they will have to come in off the HOA property, not the resident’s; and the HOA has agreed to clean the rest of the ditch all the way to their lake.

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to authorize the work finding the water backing up onto the road is a public health and safety issue and the erosion from the County’s culvert has caused a citizen’s fence to fall.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.e.

f. Discuss Mosquito Spraying on Private Property

Mr. Jarman stated they have had a request to go into a trailer park and spray. He stated at this time the trucks do not go into trailer parks or gated communities and asked the Board opinion. Mr. Nowak stated if a large area was a public nuisance, the spray trucks could go in and spray for health and safety reasons. The Board agreed that going onto any private property could cause a problem and agreed to keep the spraying policy as it is.

9. Board Attorney – Amazon Agreement with Hillwood

Mr. Nowak stated he drew up an agreement between the County and Hillwood to lock down their commitments. He stated the County will build up Progress Way, put in a light, and improve Hwy 302 as part of their agreement with the State. He stated Hillwood will build a short section of Progress Way on their property, contribute \$70,000 to the DIP Grant match, and provide additional funding of \$181,474.00, to cover the extra cost to satisfy Dr. White’s request for a 3-lane road turning into a 5-lane road. Mr. Nowak stated he wanted to have something in writing with Hillwood.

Supervisor Denison asked if the Board could require Hillwood to erect some kind of sound barrier and if Hillwood was building more warehouses. Mr. Nowak stated his understanding is this is the last building. Mr. Nowak also stated because the Hillwood project was a PUD, there was a site plan to be followed. He stated there is a large governing document with covenants and the Board might want to reach out to the Legacy Park Board of Directors to get clarification on what was agreed upon. Supervisor Medlin said it would be good to send the Planning Department to make a site visit to be sure everything is in place as it should be.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the agreement between the County and Hillwood and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.9.

10. MPO Funding Options

This item was removed from the agenda

11. Appointments

a. Port Commission – District 2 & District 3 Appointments

Supervisor Gardner and Supervisor Denison said they would come back with these appointments. Supervisor Gardner noted he also has a Planning Commission seat open.

See Exhibit J.11.a.

b. E-911 Commission – Board of Supervisors Appointment

Mrs. McLeod stated Mr. Bill Dahl’s appointment is expiring. Supervisor Gardner contacted Mr. Dahl and he said he would like to continue on the E-911 Commission.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to re-appoint Bill Dahl to the E-911 Commission as the Board of Supervisors’ representative.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.11.b.

c. Eudora Fire Department Board of Commissioners

Mrs. Lynchard stated Supervisor Caldwell contacted her and asked her to present Richard David Coe as her appointment to the Eudora Volunteer Fire Department Board of Commissioners.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to appoint Richard David Coe as a Eudora Volunteer Fire Department Board of Commissioners as recommended by Supervisor Caldwell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.11.c.

12. EMS Call Review

Supervisor Medlin stated the committee met regarding charges for calls made by the ambulance service. EMS Director Mark Davis stated AMB recommended an amount to charge; but it was a significant jump so the committee recommends the following price increases that are less than AMB's suggestions:

Basic Life Support - \$400
Advanced Life Support - \$600
Advanced Life Support 2 - \$800
Mileage from \$8 to \$12

He stated these rates are slightly higher; but the County was losing money on the Advanced Life Support runs. He stated at this time the ambulance service is collecting about 50% of what they bill.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the new ambulance rates as of October 01, 2020.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.12.

13. Agri Ed Center – Authority to Complete Environmental Assessment – Signature Required

Mrs. Lynchard stated they are required to have an environmental assessment done and it will go through Shafer, Zahner, & Zahner. She noted the Board discussed this at the last meeting; but they did not have a contract. She stated the contract is not to exceed \$9,500 or not to exceed \$12,000 depending on the extent of the assessment required by the Corps of Engineers.

Supervisor Denison asked if this expense was budgeted. Mrs. Lynchard affirmed and stated this is the contract with Headwaters, Inc. Natural Resources Consulting.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the contract and contract costs with Headwaters, Inc. up to \$12,000 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.13.

14. ICAC Addition – Approval of Contract With Schaffer, Zahner & Zahner – Signature Required

This item was removed from the agenda. It was a duplicate.

15. Election Commission – Request Hazard Pay for Poll Workers

Election Commission Chairman Danny Klein stated the state is reimbursing \$50 per poll manager as hazard pay from the CARES Act monies. He stated every person who works in the poll is considered a poll manager. Mr. Klein stated the estimated amount will be \$19,500. He stated this money is also available for the resolution board.

Supervisor Medlin stated this would make the poll workers earn \$175 instead of \$125 for working the polls. Mr. Klein affirmed and added that they also get paid \$25 for attending training; but only after they work the polls as well.

Supervisor Gardner stated he appreciated what everyone is doing, but he had a problem with paying hazard pay to poll workers when paramedics and deputies are out there dealing with this every day. Supervisor Medlin said he did not have a problem with it because he thought \$125 was not a lot of pay for a 12-14 hour day.

Mr. Klein stated he could not find any documentation where the Board had agreed to pay the resolution board and asked for them to confirm that they get the same pay.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve pandemic pay from HB824 for poll workers and Election Commissioners as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to look into paying the resolution board to make the same as poll workers.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.15.

16. Letter in Response to Eudora Fire Department

Mrs. Lynchard stated Eudora sent a letter asking the Steering Committee to fund a pilot program for 3 full-time fire fighters at the Eudora station. She submitted a letter to the Board that Supervisor Caldwell and Supervisor Lee drafted for the Board to review.

Supervisor Gardner asked if all the chiefs had met and decided this was not something they wanted to pursue at this time. Mrs. Lynchard stated this was only from Eudora. Supervisor Gardner said if all 8 departments wanted to do this; the Board would have to figure out how to

pay for it. He stated when Southaven started putting on paid firemen the volunteers started dropping off; and now they have over 100 paid firemen.

Supervisor Medlin stated when the Board talked about paid firemen years ago; they determined it would take 8 or 10 mills of tax to pay for them. He also stated he would think that a pilot program would go to the most populated area.

Supervisor Lee said he got some calls from other fire departments to say they were not for this. He stated people volunteer to give back to the community and he thinks this would take away from that. He said his hat is off to the volunteers.

Supervisor Gardner asked if they could reference the fire chief's meeting and the Board's discussions with them in the letter. Mrs. Lynchard said she could make those changes. The Board agreed to add that.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to make the change to the letter about the discussion at the fire chief's meeting and send it to the Eudora Fire Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.16.

17. COVID-19 (Coronavirus) Update

EMS Director Mark Davis presented the 7-day and 14-day trends and stated the numbers are looking a little better. He stated both hospitals are testing less. He stated a couple of churches shut down because of staff members being sick and one high school is shut down until September 13th as about half their staff is sick.

Sheriff Rasco stated he would not be allowing trusties to go outside the jail as he had 11 trusties test positive. He stated they are quarantined and the jail is having some extra cleaning. He also noted the National Guard is coming to test all the jail employees. He said he has to stop the trusties in order to keep the jail safe. Mr. Laughter stated he had learned that none of the trusties that work with Environmental Services were positive.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.17.

18. City of Horn Lake Request for Ambulance

Director Davis stated Horn Lake wants to take the old Braun ambulance that blew an engine and put a new engine in it. He stated they had one unit to go down and they need a backup unit. Supervisor Medlin asked when Horn Lake was scheduled for a new unit. Mr. Davis said it would be another 3 years. Mr. Nowak stated the Board can do an intergovernmental transfer agreement and sell it for a nominal amount.

Mr. Jarman stated the Road Department has been using the City of Horn Lake's excavator with the grinder head for storm clean up and they are training an operator from Horn Lake to use it.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to surplus the Braun ambulance, authorize the firm of Smith, Phillips, Mitchell. Scott & Nowak to draw up an intergovernmental agreement and sell the ambulance to the City of Horn Lake for \$1.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

19. City of Hernando Request for Letter of Support for MDA Grant

Mrs. Lynchard stated that Gia Matheny from the City of Hernando is asking for a letter of support for their grant application to MDA for their Dickens of a Christmas holiday event.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve sending the letter of support as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.19.

K. PLANNING

1. Consent Minor Lot

- a. **Barbara Chatham Minor Lot (#7496) Approval of 2 lot(s) on 11.66 acre(s). Identified as Parcel #3-06-08-00-0-00030-01. Subject property is located on the south side of E Craft Road and east of Craft Road in Section 8, Township 3, Range 6 (District 5)
Applicant: Barbara Chatham**
- b. **Clay's Miller 2 Lot Minor Lot (#7498) Approval of 2 lot(s) on 2.95 acre(s). Identified as Parcel #2-05-4-18-00-0-00014-00. Subject property is located on the west side of Miller Road and south of Hwy 78 in Section 18, Township 2, Range 5 (District 1)
Applicant: Clay Smith**
- c. **Bolin Plantation, PH 2 Minor Lot (#7503) Approval of 1 lot(s) on 6acre(s). (out of 50 acres) Identified as Parcel #3-07-8-27-00-0-00003-05. Subject property is located on the east side of Getwell Road and south of Bolin Road in Section 27, Township 3, Range 7 (District 5)
Applicant: Walter Roop**
- d. **Rosenkrans Minor (#7504) Approval of 2 lot(s) on 9.81 acre(s). Identified as Parcel #4-08-1-11-00-0-00033-00. Subject property is located on the north side of Wheeler Lane and west of Hwy 51 in Section 11, Township 4, Range 8 (District 5)
Applicant: Sherry Moore**
- e. **Marsh Manor Minor Lot (#7505) Approval of 2 lot(s) on 12.06 acre(s). Identified as Parcel #4-07-2-09-00-0-00008-03. Subject**

**property is located on the south side of Mosby Lane and east of Love Road in Section 09, Township 4, Range 7 (District 5)
Applicant: Keith March**

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the Motion and Supervisor Medlin seconded the Motion to approve the items and actions set forth on the Consent Agenda as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Other

a. Health Department Preapproval Letter

Mr. Cardosi presented a request for a temporary waiver of the requirement of the Health Department approval letter before application for preliminary subdivision can be made. He stated that there has been issues with extended length of time it is taking to get the approval letter from the Health Department. He then stated that Mr. Billy Haynes has been waiting for over 3 months and is still in que at this time.

Supervisor Medlin stated that it makes sense to have the letter of approval prior to taking the preliminary application because there is no guarantee the number of lots requested will be approved by the Health Department.

Supervisor Lee asked if granted a temporary waiver what would the developer be able to do. Mr. Cardosi stated he would recommend that no stormwater permit or construction plans be approved until the Letter from the Health Department is submitted.

Supervisor Denison asked if this is a new issue. Mr. Cardosi stated that staff has been hearing about this issue for the past few months.

Supervisor Gardner asked if letters are required if the development has a water and sewer provider. Mr. Cardosi stated in those instances a letter is presented stating the provider is able to provide water and/or sewer.

Supervisor Lee made a Motion and Supervisor Denison seconded the Motion to temporarily allow all preliminary subdivision applications to move forward without the Health Department letter but to not authorize any construction approvals until the Health Department letter is presented, when such are required.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	NO
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Box Corner Subdivision Order – Request for revision

Mr. Cardosi explained that the builder is requesting that the driveway for Lot 7 of Lewisburg Crossing be accessed from Byhalia Rd.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to amend the approval order for Lewisburg Crossing Subdivision to allow Lot 7 to access Byhalia Rd.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit K.

L. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to recess the Board meeting until Monday, September 21, 2020 at 9 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 5th day of October, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors